

MINISTERS OF HOSPITALITY

Before Mass

- Hymnals will be loaded onto carts and the carts will be brought to the three doors used to enter the worship space
- Bags for the collection will be gathered and placed under the table for the gifts
- Collection baskets will be brought forth into the worship space from their place of storage
- Greet people by opening the door for them and welcoming them
 - 3 entry points
 - Concourse – two (2) ministers of hospitality
 - Ramp – two (2) ministers of hospitality
 - Assistance will be offered to persons with handicaps
 - Gym – one (1) minister of hospitality
- Encourage people/families to bring forward the gifts if no one has signed-up
- Help to maintain a reverent atmosphere in the worship space

During Mass

- Seat parishioners/guests as they arrive
 - Handicap seating will be located in the front, right aisle
 - Once Mass has begun seat people discreetly as possible particularly by using the side aisles
- Two collections will be taken up
 - After the first collection, the gifts of bread and wine will be brought forward. Once the gifts have been received, the second collection will begin.
 - Each collection will be placed in the provided bags and brought to a secure location immediately after collection
- When it is time for the congregation to receive Holy Communion, ministers will usher people out of the seats and help to maintain the flow of people to and from the reception of Holy Communion.

After Mass

- Distribute Bulletins
- Collect hymnals left in the seats and return them to the carts
 - After the 10:45 Mass, all hymnals will be returned to their place of storage

See reverse side for map

Worship Space for Christmas

